

**INDUSTRIAL
TRAINING
INSTITUTE**

Affiliated to NCVT, Govt. of India

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Preface

The Directorate General of Training (DGT) in the Ministry of Skill Development and Entrepreneurship (MSDE), Government of India initiated Craftsmen Training Scheme (CTS) in 1950 for imparting skills in various vocational trades to meet the skilled manpower requirements for technology and industrial growth of the country. This scheme, the most important in the field of vocational training, conducted under the aegis of National Council for Vocational Training, has been shaping craftsmen to meet the existing as well as future manpower need, through the vast network of Industrial Training Institutes in the various states/union territories in the country.

The Industrial Training Department, Kerala functions with the major objectives of providing Vocational and Apprenticeship Training to the youths in Kerala State. To achieve these objectives the Industrial Training Department runs a variety of long term and short term training programmes in Industrial Training Institutes in the state. Industrial Training Institutes are functioning under control and supervision of the Director of Training, Govt. of Kerala.

Wadihuda Private Industrial Training Institute commenced in August 1991 by Ta'aleemul Islam Trust, a registered charitable organization. The Institute is located at Madayipara just one kilometre away from Payangadi Railway Station and also from Payangadi Bus Stand on Payangadi-Muttam bus route.

Objects

The objects of the Craftsmen Training Scheme are

1. To ensure a steady flow of skilled workers in different trades for the industry
 2. To raise the quality and quantity of industrial production by systematic training of workers
 3. To reduce unemployment among the educated youth by equipping them for suitable industrial employment
 4. To cultivate and nurture a technical and industrial attitude in the minds of the younger generation.
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To create a skilled and technically qualified workforce with moral background who would contribute to the growth and development of the nation. To provide quality training to all possible people so as to reduce unemployment.

MISSION

To facilitate training as per the Craftsmen Training Scheme and to promote technically qualified community upholding moral and genuine human values.



National Council for Vocational Training (NCVT)

National Council for Vocational Training has been entrusted with responsibilities of prescribing the standards and curricula for Craftsmen Training, advising the Government of India on the overall policy and programme, conducting All India Trade Test and awarding National Trade Certificate

Courses

Two years (four semesters) courses in the following trades affiliated to NCVT, Govt. of India, are offered by the Institute.

1. Draughtsman (Civil)
2. Mechanic (Motor Vehicle)
3. Electronic Mechanic

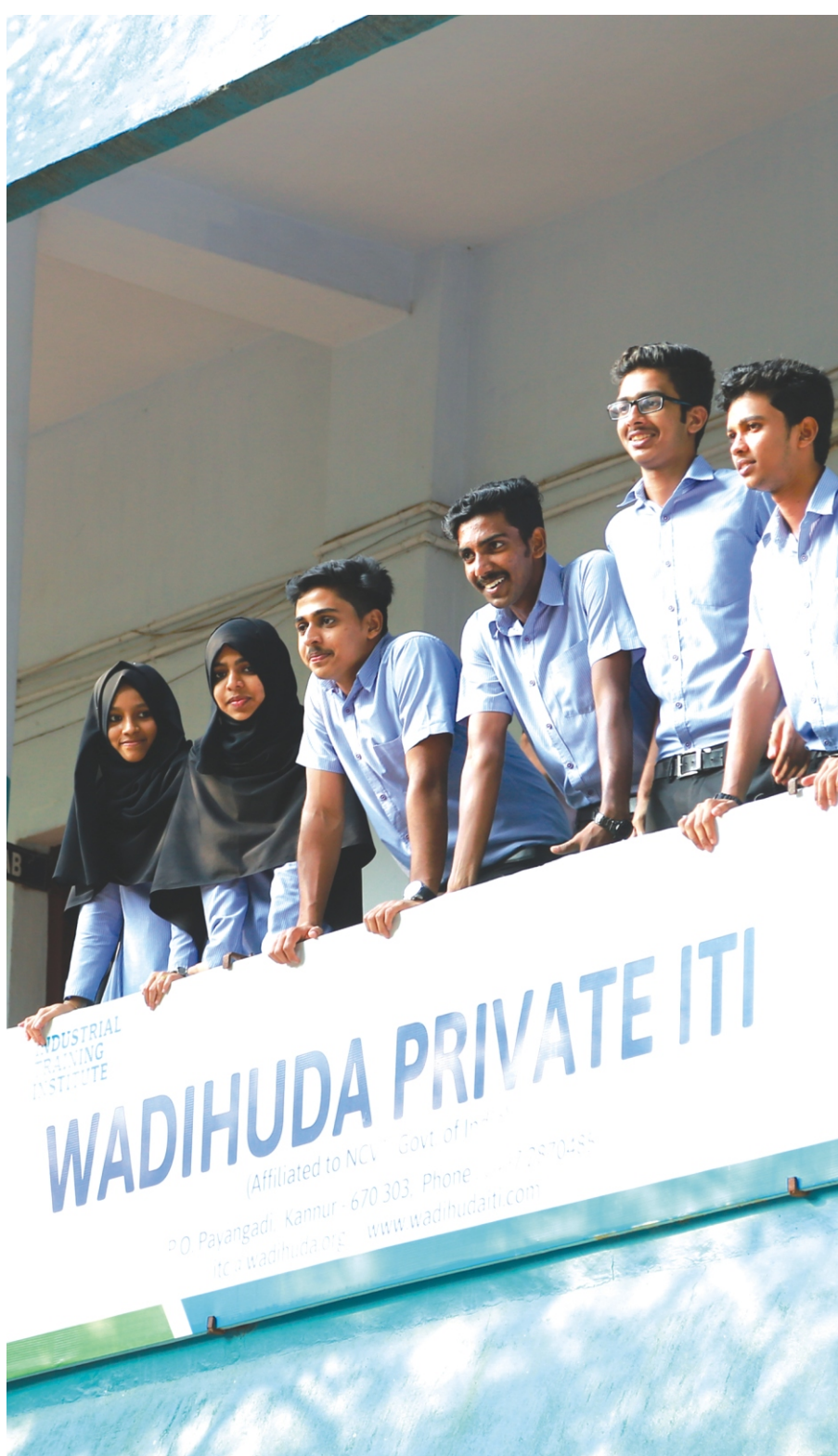
Eligibility for Admission

The candidate should have passed SSLC or equivalent examination

Reservation of Seats

10% Seats are reserved for SC/ST Students





Interview and Admission

Admission shall be on the basis of the marks obtained for SSLC examination in the subjects of English, Physics, Chemistry and Mathematics. Bonus marks will be given to candidates for higher academic qualification.

Applicant selected for admission will be intimated by post and will be required to appear before the Principal for an interview along with their Parents on the date specified. If selected at the interview, the applicant shall be enrolled on payment of necessary fees. Fee once remitted will not be refunded under any circumstances.

Non receipt of interview card will not entitle a candidate for any claim for admission on a future date. If an applicant, provisionally selected, fails to be present at the time fixed for interview with the necessary documents or fails to remit the fees on the day of admission, he/she will forfeit the chance for admission forthwith.

Candidates should produce the following documents in original at the time of interview

1. Memo Card
2. SSLC/Equivalent Certificate
3. Certificate of Higher Secondary/equivalent examination for passed candidate
4. TC and Conduct Certificate
5. Community Certificate for SC/ST Candidate
6. Nativity Certificate (for those who have studied outside Kerala)
7. Two Paassport size photograph

Fee Schedule

Fees should be paid as per the schedule attached as 'Annexure-1'

Minimum Compulsory Attendance

The minimum compulsory attendance for trainees in regard to their eligibility for the trade test has been fixed at 80% of the actual number of working days for each semester.

National Trade Certificate (NTC)

Trainees who pass the Prescribed Trade Test in all semesters will be awarded a National Trade Certificate by National Council for Vocational Training.

Facilities

The Institute has matchless infrastructure. It provides a separate Computer Lab with Internet facilities. Well equipped lab and full fledged workshop are available. A good library facility is available with sufficient number of copies covering all subjects in various trades.

Faculty

The Institute has qualified, dedicated and experienced teaching faculty. Guest faculties are available to conduct the classes for AutoCAD, Employability Skills, Spoken English and Information Technology.

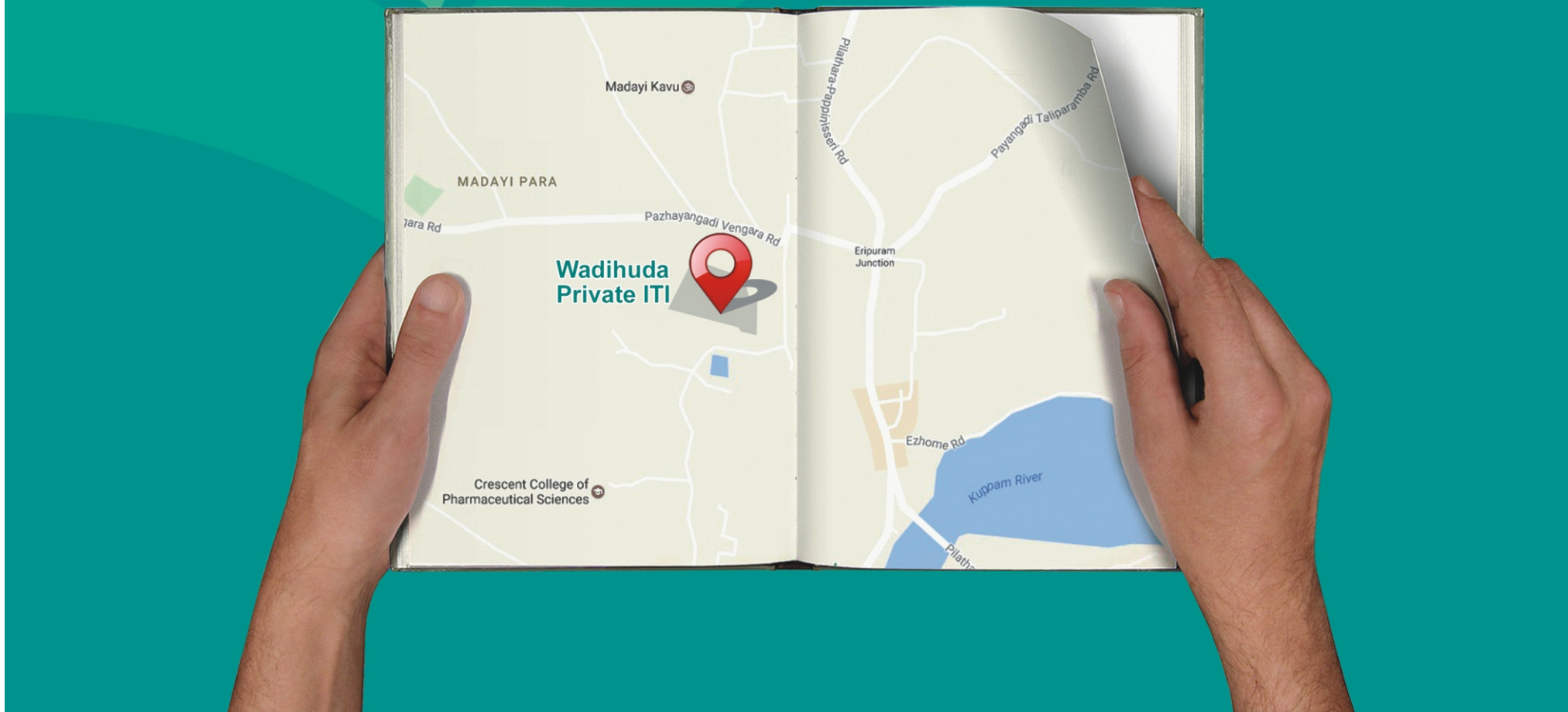
Placement Cell

A placement cell to help trainees for their better placement after completion of their training is functioning in the Institute. The main duty of the cell is to arrange campus interviews for fourth semester trainees with reputed industries.



General Rules and Regulations

- ⦿ The trainees must maintain strict discipline inside the campus and are expected to behave well outside so as to bring reputation to the Institution.
- ⦿ Trainees must wear the Institute uniform on all working days.
- ⦿ Every trainee should possess an identity card which should be produced, whenever asked for, by any staff member of the Institute.
- ⦿ Every trainee should bring the 'Evaluation Profile' to the Institute daily and make all entries upto date.
- ⦿ Those who indulge in ragging or encourage it, will be suspended from the Institute and referred to legal action.
- ⦿ Irregular attendance, habitual negligence of work, disobedience and disrespect to authority, any kind of cheating and other reprehensible behaviour which will be injurious to moral tone of the Institute are sufficient reasons for the dismissal of the trainee.
- ⦿ The names of those trainees who have been continuously absent for ten working days and who have failed to apply for leave will be struck off the rolls.
- ⦿ Any kind of damage done to library books, laboratory equipments, furniture and other properties of the Institute must be made good by the trainees who are held responsible for the damage.
- ⦿ Trainees should not go out of the campus without the permission of the principal.
- ⦿ Mobile phone is strictly prohibited within the class rooms and its premises. If found, mobiles will be confiscated and penalty will be levied.
- ⦿ Trainees are not allowed to bring motorbikes/vehicles into the campus, even on holidays.
- ⦿ All trainees should submit an 'undertaking' in the prescribed format attached as 'Annexure -2'
- ⦿ Any candidate who joined for Course and later discontinued his/her study after the closure of admission will be liable to pay the entire course fee for the issue of transfer certificate and all other certificates submitted at the time of admission.



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